

ONSTED COMMUNITY SCHOOLS  
BOARD OF EDUCATION MEETING  
ADMINISTRATIVE CONFERENCE ROOM  
SEPTEMBER 19, 2016

7:00 P.M. PLEDGE OF ALLEGIANCE

CALL TO ORDER President Todd Gentner

APPROVAL OF AGENDA

APPROVAL OF MINUTES

APPROVAL OF DISBURSEMENTS

COMMENTS FROM THE AUDIENCE

REPORTS

METS Presentation

EMPLOYMENT

16-17 #014 Resignation Kevin Bailey  
Resignation Debra Gentner  
Resignation Karly Kasper

Hire Teachers Steven Klinge, Jodi Holt

Hire Support Staff Amanda Mellis, Barbara Jeffreys,  
Casie Fry, Travis Wobrock

Hire Bus Drivers Lynn Aldrich and Heidi Gautz  
Hire Marilyn Roeder (Bus Assistant)

DISCUSSION

16-17 #015 MASB 2016 Delegate Certification  
(Current Brooks, Ratz w/VanBrunt and  
Williams as alternates)

ACTION

16-17 #016 Vice-President of Board of Education Nomination

COMMITTEE REPORTS Finance Committee

STUDENT REPRESENTATIVE REPORT

SUPERINTENDENT'S REPORT

EXECUTIVE SESSION Contract Negotiations

ADJOURNMENT

# *Board Protocol*

## *Board Preparation*

All Board of Education members receive information electronically prior to each scheduled meeting. This information may contain reports, background information, recommendations, etc., for study so that the members can come to the meeting prepared to make decisions. Items are brought forward first as discussion items. The discussion item is normally brought back as an action item at the next regular meeting.

## *Citizen Participation*

The responsibility for making decisions rests with the seven elected Board of Education members. The School Board is, however, very interested in hearing from the public. There is a place on the regular meeting agenda for 'Comments from the Audience'. Please follow the guidelines below.

## *Guidelines for Public Commentary*

1. Be recognized by the President of the Board.
2. State your name and address.
3. Present your statement of concern or questions to the Board.
4. Complaints concerning school personnel or students cannot be discussed in an open public meeting unless the individual(s) involved are notified and agree (P.A. 267 of 1967). Such complaints should be forwarded to the Board, in care of the Superintendent, unless the complaint involves the Superintendent, in which case it should be processed through the Board President. An open or closed meeting, according to the wishes of the person(s) involved, will be arranged.
5. In order to adhere to the agenda, the time allocated to any one speaker is limited to five minutes.
6. The Board will hear comments from the audience but may defer any action or response to gather information and study all aspects of the matter brought to their attention.
7. The Onsted Board of Education pledges its courteous attention to those who wish to be heard. In return the Board asks that members of the audience refrain from loud talking and other distractions during the meeting.

# MINUTES

## **PROPOSED MINUTES**

ONSTED COMMUNITY SCHOOLS  
SPECIAL BOARD OF EDUCATION MEETING  
ELEMENTARY MEDIA CENTER  
August 30, 2016

Meeting called to order at 6:30 P.M. by President Gentner.

Members Present: K. Brooks, T. Gentner, S. Robinson, D. VanBrunt. (Heather Ruttkofsky sworn in at 7:20 p.m.)

Members Absent: R. Curtis.

Others Present: B. Hamilton, N. Reid, D. McGee, S. Head, M. Davis, M. Hoffman, J. Marlatt, D. Bayes, H. Ruttkofsky, E. Groeb, J. Terakedis, T. Davis, D. Cherry, S. Carpenter, S. Muth, T. McMichael.

President Gentner led the Pledge of Allegiance.

Change to Agenda: Superintendent Vacancy Item changes from Action to Discussion Item.

Motion by Brooks to approve the minutes of the regular and executive sessions of the August 15, 2016 Board of Education Meeting. Seconded by Robinson. Motion carried 4-0.

Seven applicants for the four-month Board of Education trustee seat (vacated by Tammy Ratz) attended the meeting. All spoke of their qualifications and desire to serve in this position. The applicants are: Don Bayes, Jason Terakedis, Heather Ruttkofsky, Steven Muth, Tom Davis, Ernie Groeb, Susan Carpenter.

Motion by Brooks to go into closed session to discuss the Board of Education vacancy at 6:55 p.m. Seconded by Van Brunt. Motion carried 4-0.

Meeting reopened at 7:21 p.m.

Motion by Robinson to appoint Heather Ruttkofsky to the vacant Board of Education trustee seat for four months (through December 2016). Seconded by VanBrunt. Motion carried 4-0.

President Gentner administered the Oath of Office to Heather Ruttkofsky.

Motion by Brooks to hire Michigan Leadership Institute (Mike Wilmot) to lead the Superintendent Search. Seconded by Robinson. Motion carried 5-0.

President Gentner reviewed the timeline for the Superintendent Search.

Meeting adjourned at 7:37 p.m.

Kevin Brooks, Secretary  
Board of Education  
KB:nlr

# DISBURSEMENTS

Revenue/Expense Report	Budget	Actual to 8-31-16
	-----	-----
Total Local Revenue	2,359,106.00	27,481.91
Total State Revenue	9,311,399.00	0.00
Total Federal Revenue	221,954.00	0.00
Total Transfers & Other	777,949.00	5,750.00
	-----	-----
Total Revenue.....	12,670,408.00	33,231.91
	-----	-----
Total Basic Instruction	6,569,398.00	84,537.68
Total Added Needs	1,666,891.00	10,257.07
Total Support Service-Pupil	667,141.00	17,545.37
Total Support Service-Instruction	139,937.00	-33.09
Total Support Service-General	362,006.00	55,418.96
Total Support Service-School	672,742.00	83,774.73
Total Support Service-Business	183,468.00	86,375.21
Total Support Service-Oper. & Maint.	1,219,859.00	162,516.98
Total Support Service-Transportation	534,589.00	39,433.05
Total Support Service-Central	197,949.00	50,206.17
Total Support Service-Athletics	421,355.00	46,944.50
Total Community Service	9,200.00	0.00
Total Transfers & Other	174,088.00	35,504.79
	-----	-----
Total Expense.....	12,818,623.00	672,481.42
	-----	-----
Excess of Revenues over Disbursements	-148,215.00	-639,249.51
Fund Balances .....	1,954,389.75	1,954,389.75
	-----	-----
Fund Balances August 31, 2016.....	1,806,174.75	1,315,140.24
	=====	=====

Disbursements for August:

OSB account	238,091.13
Electronic payments	682,559.56
Athletic account	27,512.05
Total	<u>948,162.74</u>

Cash balances per balance sheet:

Cash (general fund checking)	4,385.71
Cash MILAF (savings/investment)	46,881.88
Petty cash	100.00
Payroll cash-First Federal	5,000.00
Cash First Federal Investment Acct.	1,257,275.16
Total cash	<u>1,313,642.75</u>

## Check Register for Bank Account ID OSB

From 08/01/2016 to 08/31/2016

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
188237	08/02/2016	N/A Ppd	Open	006660 SPRINT	Geo Tabs-A/P for 15-16	21.25
188238	08/02/2016	N/A Ppd	Open	006660 SPRINT	CELL PHONE SERVICE 16-17	221.71+
					E-RATE JUNE	39.77-
-----						
CHECK TOTAL						181.94=
188239	08/02/2016	N/A Ppd	Open	008013 COMCAST	PHONE SERVICE (VOIP) 16-17	568.48
188240	08/02/2016	N/A Ppd	Open	001645 AMAZON	Ref PO H1728 A/P 15-16 Voc	300.74
188241	08/02/2016	N/A Ppd	Open	011074 ENTREPRENEUR MEDIA	Ref PO H1727 A/P 15-16 Voc	10.99
188242	08/02/2016	N/A Ppd	Open	011073 GLOBAL COURSEWARE INC.	Ref PO H1724 A/P 15-16 Voc	2,646.00
188243	08/02/2016	N/A Ppd	Open	010055 STENHOUSE PUBLISHERS	Ref PO H1726 A/P 15-16 Voc	42.99
188244	08/02/2016	N/A Ppd	Open	006751 INTERNATIONAL LITERACY ASSOC	MEMBERSHIP RENEWAL	93.00
188245	08/03/2016	2 Comp	Open	008195 CDW-G	MS Site Lic	6,220.80
188246	08/03/2016	2 Comp	Open	007693 EASTERN OIL COMPANY	Bulk Oil for Bus Garage	2,126.33
188247	08/03/2016	2 Comp	Open	004082 HPS EDUCATIONAL SUPPLY SOURCE	MEMBERSHIP RENEWAL 16-17	2,281.75
188248	08/03/2016	2 Comp	Open	006091 QUALITY GLASS	Repair to Window @ OES Bld	281.44
188249	08/03/2016	2 Comp	Open	006221 THE HAMBLIN COMPANY	NEWSLETTER PRINTING 16-17	2,255.00
188250	08/03/2016	2 Comp	Open	009701 TOMMARK, INC.	REPAIR PARTS 16-17	345.00
188251	08/03/2016	2 Comp	Open	003784 TRANSPORTATION ACCESSORIES CO.	GARAGE PARTS 16-17	86.02
188252	08/03/2016	300 Comp	Open	004920 ONSTED POST OFFICE	NEWSLETTER POSTAGE	304.82
188253	08/08/2016	N/A Ppd	Open	007816 PESG, LLC	Sub supp staff 7/16-7/30	373.92
188254	08/09/2016	300 Comp	Open	006000 FRONTIER COMMUNICATIONS	PHONE SERVICE 16-17	164.20
188255	08/09/2016	300 Comp	Open	008171 LEGAL SHIELD	Prepaid Legal prem-August	83.70
188256	08/12/2016	800 Comp	Open	002296 BLACKROCK COLLEGE ADVANTAGE 529	Pay #04	665.00
188257	08/12/2016	800 Comp	Open	003872 LENAWEE UNITED WAY	Pay #04	179.00
188258	08/12/2016	800 Comp	Open	010840 MIDLAND FUNDING LLC	Pay #04	192.76
188259	08/12/2016	800 Comp	Open	008565 TRUSTMARK VOLUNTARY BENEFIT SOL	Pay #04	734.07
188260	08/12/2016	800 Comp	Open	009967 WEST ASSET MANAGEMENT INC	Pay #04	289.13
188261	08/11/2016	2 Comp	Open	001838 FOLLETT SCHOOL SOLUTIONS INC	MS LIBRARY BOOKS M1720	2,603.99
188262	08/11/2016	2 Comp	Open	009004 GINA GEMALSKY	TITLE I SUMMER SCHOOL REIM	17.47
188263	08/11/2016	2 Comp	Open	003385 HUBBARDS AUTO CENTER	MAINT/CUST/TRANSP SUPPLIES	266.01
188264	08/11/2016	2 Comp	Open	008344 KSS ENTERPRISES	CUSTODIAL SUPPLIES 16-17	58.70
188265	08/11/2016	2 Comp	Open	007779 LEARNING A-Z	SCIENCE A-Z LICENSES 16-17	1,558.70
188266	08/11/2016	2 Comp	Open	004066 MARSHALL MUSIC CO	INSTRUMENT MAINTENANCE 16-	10.00
188267	08/11/2016	2 Comp	Open	007463 MENARDS	MAINT/GROUNDS SUPPLIES 16-	28.63
188268	08/11/2016	2 Comp	Open	004615 MODEL COVERALL SERVICE	UNIFORM SERVICE 16-17	46.00+
					UNIFORM SERVICE 16-17	46.00+
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CHECK TOTAL						92.00=
188269	08/11/2016	2 Comp	Open	004473 PENNY SPOONER	TITLE I SUMMER SCHOOL REIM	8.05
188270	08/11/2016	2 Comp	Open	009701 TOMMARK, INC.	REPAIR PARTS 16-17	30.65
188271	08/11/2016	2 Comp	Open	003784 TRANSPORTATION ACCESSORIES CO.	GARAGE PARTS 16-17	470.00
188272	08/11/2016	2 Comp	Open	007694 VICTORY CUSTOM APPAREL	KITCHEN STAFF SHIRTS/EMBRO	305.50+
					KITCHEN STAFF SHIRTS/EMBRO	530.12+
					CUSTODIAN SHIRTS/EMBROIDER	214.57+
					CUSTODIAN SHIRTS/EMBROIDER	169.00+
					CUSTODIAN SHIRTS/EMBROIDER	52.35+
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CHECK TOTAL						1,271.54=

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From 08/01/2016 to 08/31/2016

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
188273	08/11/2016	2	Comp Open	005939 WORKSPHERE	EMPLOYEE PHYSICALS 16-17	327.20
188274	08/11/2016	2	Comp Open	010806 ZIMCO INC.	STAGES RENEWAL 16-17	2,079.00
188275	08/12/2016	N/A	Ppd Open	007932 VISA	MAINT SUPPLIES/PARTS	1,443.35
188276	08/15/2016	300	Comp Open	009811 BP	FUEL TRANSP/MAINT 16-17	121.78
188277	08/18/2016	300	Comp Open	009269 BLUE CROSS BLUE SHIELD OF MICH	Health/dental prem-Sept. Employee contributions	74,891.75+ 18,623.20+
CHECK TOTAL						93,514.95=
188278	08/18/2016	300	Comp Open	001933 SET SEG	Admin/Sec dental/vision-Se Optional coverage-McCullou	307.36+ 4.72-
CHECK TOTAL						302.64=
188279	08/18/2016	N/A	Ppd Open	008743 PRIORITY HEALTH	Admin/sec-Sept. premium Employee contributions	12,678.21+ 925.81+
CHECK TOTAL						13,604.02=
188280	08/18/2016	2	Comp Open	010090 BEST ONE TIRE OF CENTRAL MICH	TIRE REPAIR 16-17 TIRE REPAIR 16-17 CREDIT	157.80+ 1,233.80+ 53.17-
CHECK TOTAL						1,338.43=
188281	08/18/2016	2	Comp Open	008013 COMCAST	PHONE SERVICE (VOIP) 16-17	8.25
188282	08/18/2016	2	Comp Open	009369 CUMMINS BRIDGEWAY, LLC	Annual Maint. Inspection	535.71
188283	08/18/2016	2	Comp Open	010011 DAVE SMITH APPLIANCE SERV LLC	SERVICE CALL	89.00
188284	08/18/2016	2	Comp Open	005066 DEBARA MCGEE	MILEAGE REIMBURSEMENT	88.56
188285	08/18/2016	2	Comp Open	010131 FIREFLY COMPUTERS	Fish Lab HS	11,123.00
188286	08/18/2016	2	Comp Open	003125 FRAME'S PEST CONTROL	PEST CONTROL 16-17	76.00
188287	08/18/2016	2	Comp Open	011013 GORDON/SONS WATER WELL DRILLING	Service Call	249.00
188288	08/18/2016	2	Comp Open	008344 KSS ENTERPRISES	CUSTODIAL SUPPLIES 16-17 CUSTODIAL SUPPLIES 16-17	91.40+ 178.00+
CHECK TOTAL						269.40=
188289	08/18/2016	2	Comp Open	003800 LENAWE COUNTY TREASURER	TAX REFUNDS 16-17 TAX REFUNDS 16-17 TAX REFUNDS 16-17 TAX REFUNDS 16-17 TAX REFUNDS 16-17 TAX REFUNDS 16-17 TAX REFUNDS 16-17 TAX REFUNDS 16-17 TAX REFUNDS 16-17 TAX REFUNDS 16-17 TAX REFUNDS 16-17	1,558.80+ 1,465.20+ 2,863.44+ 822.60+ 783.79+ 712.80+ 1,447.20+ 1,276.65+ 871.20+ 2,046.94+ 1,904.40+
CHECK TOTAL						15,753.02=
188290	08/18/2016	2	Comp Open	005402 NAPOLEON LAWN & LEISURE	Repair Parts Grounds/Maint	116.44



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From 08/01/2016 to 08/31/2016

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
188291	08/18/2016	2	Comp Open	004603 NEOLA, INC.	ANNUAL MAINTENANCE 16-17	650.00
188292	08/18/2016	2	Comp Open	005340 QUILL CORPORATION	BOARD OFFICE SUPPLIES 16-1	318.27
188293	08/18/2016	2	Comp Open	005583 SAFETY SYSTEMS INC	SAFETY INSPECTIONS 16-17	130.00+
					SAFETY INSPECTIONS 16-17	155.00+
					SAFETY INSPECTIONS 16-17	195.00+
					SAFETY INSPECTIONS 16-17	215.00+
					SAFETY INSPECTIONS 16-17	95.00+
					SAFETY INSPECTIONS 16-17	110.00+
					SAFETY INSPECTIONS 16-17	95.00+
					CHECK TOTAL	995.00=
188294	08/18/2016	2	Comp Open	000696 SHARLENE LAUER	FITNESS CENTER REIMBURSEME	128.11
188295	08/18/2016	2	Comp Open	010390 WINGMAN CONSULTING LLC	ANNUAL WEBSITE HOSTING 16-	600.00
188296	08/18/2016	N/A	Ppd Open	007816 PESG, LLC	Sub supp staff 7/31-8/13	373.92
188297	08/19/2016	300	Comp Open	002733 ELIZABETH TERAKEDIS	Grant funding reimbursemt	91.85
188298	08/19/2016	300	Comp Open	009689 MADISON NATIONAL LIFE INS CO INC	Admin/Sec Life/LTD-Sept.	231.78+
					Optional coverage-Pieper	17.40+
					CHECK TOTAL	249.18=
188299	08/22/2016	N/A	Ppd Open	006677 AFLAC	ACCT #PB191	724.62
188300	08/24/2016	2	Comp Open	003799 BRENDA HUBBARD	STARTING CHANGE/KITCHEN DE	293.00
188301	08/24/2016	2	Comp Open	001660 CONSUMERS ENERGY	ELECTRIC-ALL BLDGS 16-17	19,157.36+
					GAS EXP HS/PRIMARY 16-17	692.65+
					GAS EXP-MIDDLE SCHOOL 16-1	41.08+
					GAS EXPENSE-PRIMARY 16-17	56.43+
					GAS/ELEC-BUS GARAGE 16-17	342.34+
					GAS EXP-MAINT GARAGE 16-17	13.33+
					GAS/ELEC-BOARD BLDG 16-17	323.51+
					CHECK TOTAL	20,626.70=
188302	08/24/2016	2	Comp Open	003125 FRAME'S PEST CONTROL	PEST CONTROL 16-17	325.00
188303	08/24/2016	2	Comp Open	008344 KSS ENTERPRISES	CUSTODIAL SUPPLIES 16-17	2,504.31
188304	08/24/2016	2	Comp Open	003800 LENAWE COUNTY TREASURER	TAX REFUNDS 16-17	1,362.60+
					TAX REFUNDS 16-17	6,889.17+
					CHECK TOTAL	8,251.77=
188305	08/24/2016	2	Comp Open	008444 MODERN WASTE SYSTEMS	RECYCLE SERVICES 16-17	25.00
188306	08/24/2016	2	Comp Open	004910 ONSTED HOT LUNCH DEPT	BOARD OFFICE/BUS GAR SUPPL	102.40
188307	08/24/2016	2	Comp Open	009383 PAUL BENGEL MECHANICAL	CONTRACTED SERVICES 16-17	4,249.00
188308	08/24/2016	2	Comp Open	001933 SET SEG	WORK COMP 16-17	2,156.00
188309	08/24/2016	2	Comp Open	002520 THE EXPONENT	CLASSIFIED ADS 16-17	43.20
188310	08/26/2016	800	Comp Open	002296 BLACKROCK COLLEGE ADVANTAGE 529	Pay #05	665.00
188311	08/26/2016	800	Comp Open	003872 LENAWE UNITED WAY	Pay #05	139.00
188312	08/26/2016	800	Comp Open	010840 MIDLAND FUNDING LLC	Pay #05	192.75
188313	08/26/2016	800	Comp Open	008565 TRUSTMARK VOLUNTARY BENEFIT SOL	Pay #05	734.07
188314	08/26/2016	800	Comp Open	009967 WEST ASSET MANAGEMENT INC	Pay #05	289.13

Check Register for Bank Account ID OSB

From 08/01/2016 to 08/31/2016

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
188315	08/26/2016	801	Comp Open	001616 CITY OF HUDSON	Pay #04	22.02+
					Pay #05	22.02+
CHECK TOTAL						44.04=
188316	08/26/2016	N/A	Ppd Open	004401 MICHIGAN DEPT OF TREASURY	Pay #04	7,361.16+
					Pay #05	7,624.00+
CHECK TOTAL						14,985.16=
188317	08/29/2016	N/A	Ppd Open	001036 US BANCORP	RICOH LEASE PMTS 16-17	6,397.00
188318	08/29/2016	300	Comp Open	009320 FIDELITY SECURITY LIFE IN/EYEMED	Vision prem-Tch/cust-Sept	1,527.06
188319	08/29/2016	300	Comp Open	006386 BASIL BOYS	LUNCH FOR ELEMENTARY STAFF	267.87
188320	08/29/2016	300	Comp Open	009272 MUTUAL OF OMAHA	Life Ins/LTD-Tch/Cust-Sept	1,795.38
188321	08/30/2016	300	Comp Open	011090 CARPET OUTLET PLUS	CARPET FOR FITNESS CENTER	443.52
CHECK TOTAL						238,091.13
LESS VOIDS						0.00
GRAND TOTAL						238,091.13

Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	85	238,091.13	Computer	70	196,323.75
Cleared			Prepaid	15	41,767.38
Void					
Scratch					
<b>TOTAL</b>	<b>85</b>	<b>238,091.13</b>	<b>TOTAL</b>	<b>85</b>	<b>238,091.13</b>

## Check Register for Bank Account ID OSB-AT

From 08/01/2016 to 08/31/2016

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
115710	08/03/2016	101	Comp Open	001916 STITCH WIZARD	FOOTBALL CAMP SHIRTS	779.50
115711	08/03/2016	101	Comp Open	007694 VICTORY CUSTOM APPAREL	FOOTBALL APPAREL	311.50
115712	08/16/2016	101	Comp Open	009961 BRAD HORN	SOCCER SCRIMMAGE	50.00
115713	08/16/2016	101	Comp Open	010229 CARY CARRICO	SOCCER SCRIMMAGE	50.00
115714	08/16/2016	101	Comp Open	009306 EVERTON DAVIDSON	SOCCER SCRIMMAGE	50.00
115715	08/16/2016	101	Comp Open	010286 KEN KING	SOCCER SCRIMMAGE	50.00
115716	08/18/2016	101	Comp Open	008983 ANNETTE KELLY	VOLLEYBALL SCRIMMAGE	50.00
115717	08/18/2016	101	Comp Open	003771 DAVID LAUER	VOLLEYBALL SCRIMMAGE	50.00
115718	08/18/2016	101	Comp Open	007095 ED EMAHS	VOLLEYBALL SCRIMMAGE	50.00
115719	08/18/2016	101	Comp Open	002976 KATHI FRANK	VOLLEYBALL SCRIMMAGE	50.00
115720	08/22/2016	101	Comp Open	010135 ADRIAN HIGH SCHOOL	JV/VOLLEYBALL INVITES	360.00
115721	08/22/2016	101	Comp Open	010332 CALEB BLONDKE	SOCCER JV	40.00
115722	08/22/2016	101	Comp Open	007289 HANOVER-HORTON HIGH SCHOOL	GOLF TOURNAMENT	175.00
115723	08/22/2016	101	Comp Open	003386 HUDSON AREA SCHOOLS	VOLLEYBALL INVITE	100.00
115724	08/22/2016	101	Comp Open	004249 MHSAA	NEW AD REGISTRATION	40.00
115725	08/22/2016	101	Comp Open	006220 TECUMSEH HIGH SCHOOL	CROSS COUNTRY PREVIEW	150.00
115726	08/22/2016	101	Comp Open	009306 EVERTON DAVIDSON	JV SOCCER OFFICIAL	40.00
115727	08/23/2016	101	Comp Open	008983 ANNETTE KELLY	VOLLEYBALL OFFICIAL	75.00
115728	08/23/2016	101	Comp Open	010863 ATHLETICO	TRAINER BALANCE FROM 2015-	333.33
115729	08/23/2016	101	Comp Open	010332 CALEB BLONDKE	SOCCER OFFICIAL	45.00
115730	08/23/2016	101	Comp Open	005010 DAVE CLAUDA	VOLLEYBALL OFFICIAL	75.00
115731	08/23/2016	101	Comp Open	000563 IMAGECRAFT	ENGRAVED PLATE	7.75
115732	08/23/2016	101	Comp Open	010838 JACKSON AREA REFEREES OF SOCCER	SOCCER ASSIGNOR	240.00
115733	08/23/2016	101	Comp Open	000962 JOHNNY MAC'S	BASKETBALL UNIFORMS	5,775.50+
					SOCCER SCOREBOOK	18.00+
					CHECK TOTAL	5,793.50=
115734	08/23/2016	101	Comp Open	008224 LCAA	MEMBERSHIP DUES	600.00
115735	08/23/2016	101	Comp Open	010601 MEDCO SUPPLY LOCKBOX	FIRST AID SUPPLIES	855.10+
					FIRST AID SUPPLIES	190.80+
					CHECK TOTAL	1,045.90=
115736	08/23/2016	101	Comp Open	010871 MEGAN DEBRABANDER	SOCCER OFFICIAL	45.00
115737	08/23/2016	101	Comp Open	004249 MHSAA	ATH DIRECTOR IN-SERVICE	60.00
115738	08/23/2016	101	Comp Open	010356 NANCY HEBERT	VOLLEYBALL OFFICIAL	75.00
115739	08/23/2016	101	Comp Open	011084 ROBERT SHEWMAN	SOCCER OFFICIAL	60.00
115740	08/23/2016	101	Comp Open	006991 TONY GRIGGS	VOLLEYBALL OFFICIAL	75.00
115741	08/24/2016	101	Comp Open	008983 ANNETTE KELLY	JV VB OFFICIAL	60.00
115742	08/24/2016	101	Comp Open	008727 CHRIS WESTOVER	JV FOOTBALL OFFICIAL	50.00
115743	08/24/2016	101	Comp Open	005010 DAVE CLAUDA	JV VB OFFICIAL	60.00
115744	08/24/2016	101	Comp Open	007095 ED EMAHS	JV VB OFFICIAL	60.00
115745	08/24/2016	101	Comp Open	011086 JOSH SWEIGERT	JV FOOTBALL OFFICIAL	50.00
115746	08/24/2016	101	Comp Open	011085 MIKE VONLINSOWE	FOOTBALL OFFICIAL	50.00
115747	08/24/2016	101	Comp Open	011087 RICHARD EBY	JV VB OFFICIAL	60.00
115748	08/24/2016	101	Comp Open	002659 TERRY LEABHART	JV FOOTBALL OFFICIAL	50.00
115749	08/25/2016	101	Comp Open	011017 BENNETT THOMSON	JV SOCCER OFFICIAL	40.00
115750	08/25/2016	101	Comp Open	010332 CALEB BLONDKE	JV SOCCER OFFICIAL	40.00
115751	08/25/2016	101	Comp Open	002289 HILLSDALE HIGH SCHOOL	GOLF INVITE	120.00
115752	08/29/2016	101	Comp Open	000122 ADDISON COMMUNITY SCHOOLS	CROSS COUNTRY MEET	100.00
115753	08/29/2016	101	Comp Open	010135 ADRIAN HIGH SCHOOL	CROSS COUNTRY MEET	140.00

Check Register for Bank Account ID OSB-AT

From 08/01/2016 to 08/31/2016

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
115754	08/29/2016	101	Comp Open	002289 HILLSDALE HIGH SCHOOL	VARSIY GOLF	150.00
115755	08/29/2016	101	Comp Open	000962 JOHNNY MAC'S	YOUTH FOOTBALL JERSEYS	1,920.00
115756	08/29/2016	101	Comp Open	010103 STOCKBRIDGE HIGH SCHOOL	SOCCER TOURNAMENT	140.00
115757	08/29/2016	101	Comp Open	000880 TC'S HARDWARE	TRACK SUPPLIES	11.54
115758	08/29/2016	101	Comp Open	006220 TECUMSEH HIGH SCHOOL	VOLLEYBALL INVITE	175.00
115759	08/29/2016	101	Comp Open	007694 VICTORY CUSTOM APPAREL	VOLLEYBALL CAMP SHIRTS	459.00+
					TRAINER T-SHIRTS	24.00+
-----						
CHECK TOTAL						483.00=
115760	08/31/2016	101	Comp Open	008983 ANNETTE KELLY	JV VB OFFICIAL	60.00
115761	08/31/2016	101	Comp Open	010332 CALEB BLONDKE	SOCCER OFFICIAL	45.00
115762	08/31/2016	101	Comp Open	010883 DAVID STANTON	SOCCER OFFICIAL	45.00
115763	08/31/2016	101	Comp Open	011094 DOUG ATKINS	SOCCER OFFICIAL	45.00
115764	08/31/2016	101	Comp Open	011093 EARL DUBY	V FB OFFICIAL	60.00
115765	08/31/2016	101	Comp Open	007095 ED EMANS	JV VB OFFICIAL	60.00
115766	08/31/2016	101	Comp Open	011095 HARRISON BROS. INC	VB TAPE	113.20
115767	08/31/2016	101	Comp Open	000962 JOHNNY MAC'S	FOOTBALL EQUIPMENT	2,878.97+
					FOOTBALL EQUIPMENT	479.50+
					FOOTBALL EQUIPMENT	1,120.33+
					FOOTBALL EQUIPMENT	1,985.73+
					SOCCER SCOREBOOK	29.93+
					VOLLEYBALLS	240.86+
					SOCCER SOCKS	128.75+
					EQUIPMENT SOCCER	1,172.01+
					FOOTBALL SUPPLIES	88.77+
					MALE CLEATS	36.93+
-----						
CHECK TOTAL						8,161.78=
115768	08/31/2016	101	Comp Open	002976 KATHI FRANK	JV VB OFFICIAL	60.00
115769	08/31/2016	101	Comp Open	002169 KATHY PIEPER	RUGS/TOWELS TRAINING ROOM	48.56
115770	08/31/2016	101	Comp Open	011085 MIKE VONLINSOWE	V FB OFFICIAL	60.00
115771	08/31/2016	101	Comp Open	010356 NANCY HEBERT	JV VB OFFICIAL	60.00
115772	08/31/2016	101	Comp Open	011091 RANDY SEHL	V FB OFFICIAL	60.00
115773	08/31/2016	101	Comp Open	011092 REX FORSYTH	V FB OFFICIAL	60.00
115774	08/31/2016	101	Comp Open	008045 RIDDELL/ALL AMERICAN SPORTS CORP	FOOTBALL RECONDITIONING	732.77+
					SHOULDER PADS	567.97+
					FOOTBALL HELMETS	2,031.75+
-----						
CHECK TOTAL						3,332.49=
115775	08/31/2016	101	Comp Open	001514 SCHEDULE STAR/SCHEDULE NET	renewal for schedule star	495.00
115776	08/31/2016	101	Comp Open	002659 TERRY LEABHART	V FB OFFICIAL	60.00
CHECK TOTAL						27,512.05
LESS VOIDS						0.00
GRAND TOTAL						27,512.05

Check Register for Bank Account ID OSB-AT

From 08/01/2016 to 08/31/2016

From Check First to Last

Check#	Date	Run Type	Status	Vendor Name	Invoice Description	Amount
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Check Summary

Check Status	Count	Amount	Check Type	Count	Amount
Open	67	27,512.05	Computer	67	27,512.05
Cleared			Prepaid		
Void					
Scratch					
<b>TOTAL</b>	<b>67</b>	<b>27,512.05</b>	<b>TOTAL</b>	<b>67</b>	<b>27,512.05</b>

Electronic Banking Transactions (not included in Disbursements)

Date	Payee	Amount	Description	Total for month
08/02/16	MPSERS	69,505.84	Pay 3-Retirement, MIP, TDP	
08/11/16	First Federal Bank	134,999.28	Pay 4-Direct deposit/net pay	
08/12/16	TSA Consulting Group	12,779.60	Pay 4-403b/457 deductions	
08/12/16	U.S. Treasury	51,113.69	Pay 4-Payroll taxes	
08/15/16	MPSERS	69,919.69	Pay 4-Retirement, MIP, TDP	
08/25/16	MPSERS	69,034.42	Aug UAAL rate stabilization pmt	
08/25/16	First Federal Bank	139,574.44	Pay 5-Direct deposit/net pay	
08/26/16	TSA Consulting Group	12,549.60	Pay 5-403b/457 deductions	
08/26/16	U.S. Treasury	53,187.70	Pay 5-Payroll taxes	
08/29/16	MPSERS	69,895.30	Pay 5-Retirement, MIP, TDP	682,559.56

# REPORTS

# EMPLOYMENT



# Onsted Community Schools



September 15, 2016

To: Board Members  
Re: Employment Recommendations

The following employment recommendations will be made on September 19, 2016:

Resignation Kevin Bailey, Teacher

Resignation Debra Gentner, Paraprofessional

Resignation Karly Kasper, Teacher

Hire Teacher Steven Klinge, High School

Hire Teacher Jodi Holt, Elementary School

Hire Support Staff Paraprofessionals:

Amanda Mellis, Barbara Jeffreys, Casie Fry, Travis Wobrock

Hire Bus Drivers Lynn Aldrich and Heidi Gautz

Hire Marilyn Roeder (Bus Assistant)

ONSTED COMMUNITY SCHOOLS  
10109 Slee Rd  
Phone: 517-467-2173  
Onsted MI 49265  
Fax: 517-467-5600

[www.onsted.k12.mi.us](http://www.onsted.k12.mi.us)

## DISCUSSION



Nancy Sudak &lt;reid.n@onstedschools.us&gt;

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**MASB Call for Delegates**

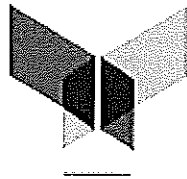
1 message

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Cheryl Huffman <chuffman@masb.org>  
Reply-To: chuffman@masb.org  
To: sudak.n@onstedschools.us

Fri, Aug 12, 2016 at 10:58 AM

If this email does not display properly, view the online version.  
To ensure receipt of this email, please add [webmaster@masb.org](mailto:webmaster@masb.org) to your address book.



**MASB**  
MICHIGAN ASSOCIATION  
OF SCHOOL BOARDS

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Dear Nancy,

MASB's 2016 Delegate Assembly will begin Thursday, Nov. 10 at 7:30 p.m. at the Detroit Marriott at the Renaissance Center. Delegates selected by boards of education across the state will decide MASB's positions on a wide variety of issues affecting education.

Below is a link to use to certify the official voting delegates and alternates who will represent your board of education. All delegates and alternates must be school board members. Only delegates and alternates named by your board may offer motions and vote on issues. However, all school board members may speak on the issues and participate in the debate. Your 2016-2017 MASB dues must be paid in order for a district to participate in the Delegate Assembly.

**All delegates must be certified by Friday, Sept. 23.** A notification message is also being sent to your board president and superintendent. Please ensure that this topic is added to your next board meeting agenda and then complete the form at the link below.

**Certify Your Delegates Here**

If you have any questions, please feel free to contact me at [chuffman@masb.org](mailto:chuffman@masb.org) or 517.327.5915.

Regards,

*Cheryl*

Cheryl Huffman  
Board Liaison

ACTION

# COMMITTEE REPORTS

STUDENT  
REPRESENTATIVE  
REPORT

# SUPERINTENDENT REPORT