

# ONSTED COMMUNITY SCHOOLS

10109 Slee Rd., Onsted, MI 49265

517-467-2174



## MEDICATION GUIDELINES

It is sometimes necessary for your child to take medication during the school day. Ensuring that medications are administered safely is our main priority. To accomplish this goal, the following procedures will be enforced.

- A completed Medication Authorization form must be on file in the school office for each medication (**both prescription and non-prescription**) your child will be taking at school.
- Both the parent/guardian and the child's physician must sign this form.
- This form is required for **both prescription as well as non-prescription medications.**
- A new authorization form must be completed for any change in medication or dosage.
- Prescription medications must be supplied to the school office in a properly labeled prescription bottle. (The pharmacy will divide your child's medication into two bottles, just ask.)
- Non-prescription medication must be supplied in the original container and be labeled with the student's name. **Please do not send medication in baggies, as it will not be given to your child.**
- All medication must be delivered to the school office by the parent/guardian. **Medication cannot be sent in a child's backpack for safety reasons.** In an emergency, alternate arrangements can be made, but must be done in advance through the school nurse.

Please remember that these guidelines are in place for your child's safety, as well as the safety of the other children. We want our school to be as safe as possible. Medication coming on the bus or in students' pockets creates an extremely dangerous situation. It is our intent to avoid situations like these by having your cooperation in following these guidelines.

Any questions may be directed to the school nurse, Laura Dowling, through the school office.